

**Proceeding of IQAC
Meetings
AY 2021-2022**



☎ 08814-222128

SRI DASARI NARAYANA RAO

GOVERNMENT DEGREE COLLEGE FOR WOMEN

(Affiliated to Adikavi Nanayya University, Rajahmundry)

Beside Municipal Office, Main Road, PALAKOL-53420, W.G.Dt., A.P.

e-mail : dnrjkc@gmail.com

website : www.sridnrgdcw.ac.in



MEETING - I

Dt. 20.03.2021

The IQAC met under the chairmanship of DR. CH. Nagamani, Principal of the college at 4:30 Pm. The following agenda was placed before the chair.

AGENDA:

1. Review of the minutes of the previous meeting.
2. COVID-19 – Standard operative measures – action plan
3. B.A Courses made viable – remedial measures.
4. iii& v Sem exams conduct of I year clauses
5. Registration for JVD
6. Submission of ISO and green audit

RESOLUTIONS:

- 1.) COVID – RAPID text was done for staff & students.
 - IQAC Conducted 2 Day FDP on 'Online Teaching Practice.
 - Some departments have yet to conduct online Qeu
2. They are planning to conduct shortly.
 - Department of Political Science & Commerce and commerce organized webinar on Intellectual Property Right on 25-01-2021. Dept of Telugu organized Webinar on 8-03-21.
 - Add on /certificate courses
 - Certificate course in 'Gandhian Philosophy' was inaugurated on 26-2-2021
 - NYK Organize Youth awareness Programme
 - All days were observed as per schedule.
 - The principal submitted somnolent 8-3-21 at ID college. It has to be resubmitted after making certain modification
 - AQAR 18- 19 Submitted online successfully
 - Dr.G.Sailaja, online courses coordinator Conducted Spoken Tutorials successfully and 116 students passed. The committee Congratulated her for her laudable efforts.
 - Ch.Sundar Singh, academic coordinator announced that V Sem exams are being conducted following COVID-19 protocol. The chairperson appreciated him for his efforts. After completing

the review of previous meeting minutes, the remaining agenda items were discussed and resolutions were taken.

3. In view of the II Phase of COVID -19 pandemic the following SOPO was strictly followed

- Mandatory use of hand sanitizer before entering
- Mandatory use of face mask
- Main laming social distance
- Encourage Students to bring individual sanitizer
- Hand sanitizer stand should be kept at the entrance.
- Sanitize classrooms and washrooms with the help of Municipal authorities

4.. The Committee put a note of Thank on record for the help renewed by honourable MLA Dr.Nimmala Ramanaidu in converting B.A into a viable Course. The department of humanities is advised to make efforts to get student in spot admissions.

5. It is resolved to conduct classes for I year students despite III & V semester university exams.

6..Since 5th March is the Count date for VidhyaDeevana scholarship all class counsellors should take sincere efforts and see that all students get registered in Jnanabhoomi portal in time.

7. IQAC coordinator announced that internal audit will be done in June.

8. Resolved that LMS should be made an intergral part of Online teaching.


IQAC COORDINATOR

Members

1. Dr. P. Saibabu
2. Dr. K.S. V. RangaRao
3. Dr. G. Sailaja
4. Smb. Sk. Jareena Begum
5. Dr. R. sridevi
6. Ch. Sundar Singh
7. M. Madan Mohan
8. V. Manjunath
9. G. Janardan Gupta




principal
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MEETING – 2

Dt:11.10.2021

Consequent and Transfer send posting of aided college staff with Government and allocation of some of the Staff to our college the IQAC is re-constituted with the following members for the academic year 2021-2022

Chairperson: Dr. P. Sobha Rani – Principal – convenor

1. Dr L. MalleswaraRao _Co -Ordinator
2. Dr A. Satyanarayana, Lect. In Math – co- coordinator
3. Smt. C. Neeraja, Lec. In Eng- Member
4. Dr. G. Sailaja, Lect in Chemistry- Member
5. Dr. R. Sreedevi, Lect in Hindi – Member
6. Sri C. Ravi Shankar, Lect in Commerce – Member
7. Sri MLN Raju, Lect in ECO – Member
8. Sri. S. Soma Sekhar, Lect in History- Member
9. Dr. KSV. RangaRao, Lect in Political – Member
10. Dr J. Nobel Jawahar Raj, Lect in Telugu – Member
11. Sri L. Ramesh –PD- Member

Agenda: 1. Review of the action planned course done 2020-2021

2. Preparation of certain plan for the academic year

3. Any Other

Resolutions:

1. The Principal and chairperson Dr. P. Shobha Rani addressed the meeting and directed the new members to got to the activities done by the various depts. For the year 202-21 and instructed to submit report within 15 days
2. The Principal and chairperson addressed the meeting and directed the new members to Prepare action plan of the departments for the academic year 2021-22 and to submit report within 15 days.

Any Other

1. QAC Cooridianor requested to provide system and printer for IQAC as the old system in not functioning well.

R. Sankar
IQAC COORDINATOR

Members

1. Sri. C. Ravi Sankar, Vice Principal
2. A Satyanarayana, IQAC CO- coordinator
3. Dr G. Sailaja
4. Smt C. Neeraja
5. Dr R. Sreedevi
6. Sri MLN Raju
7. Sri S. Soma Sekhar
8. Dr KSV RangaRao
9. Dr. J. Noble Raj
10. Sri L. Ravaw



[Signature]
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MEETING – 3

Dt: 30-10-2021

The IQAC members met under the chairperson of Dr. P. Shobha Rani, Principal, in IQAC room on 30-10-2021 at 4:00 pm Appreciated the activities of the college done by previous Principal and Staff and in particular Dr G. Sailaja, Lect in Chemistry, who is still working in this college.

Agenda: Constitution of criteria wise in charges for the speed of NAAC work for Preparation of IIQA and SSR

Resolution: As NAAC accreditation Completed by March 2021 and grace period of 6 months also lapsed, the following members are nominated as in charges of criteria wise to speed up the Preparation of NAAC.


IQAC COORDINATOR




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Members

1. Dr. A. Satyanarayana
2. Sri C. Ravi Sankar
3. Dr. G. Sailaja
4. Smt C. Neeraja
5. Dr R. Shreedevi
6. Sri MLN Raju
7. Sri S. Soma Sekhar
8. Dr KSV RangaRao
9. Dr KSV RangaRao
10. Sri L. Ramesh



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MEETING -4

Dt.10-11-2021

The IQAC numbers under the chairmanship of Dr. P. Shobha Rani, Principal on 10-11-2021 at 4:00 pm to discuss the following things.

Agenda:

1. Approval of Institutional activity plan for the Academic year 2021-2022
2. Review of criteria wis in charges report

Approved the Departmental activities planned for 2021-22 and in turn institutional activity plan for academic year 2021-22

Criteria wise in charges reviewed the IQARS of the previous 4 academic year and resolved to prepare 2020-21 AQAR

- ❖ Resolved to visit / invite NAAC coordinators of prestigious colleges Like Govt. Arts College, Rajahmundry, GDC Eluru, ... etc., for enriching the new faculty in NAAC preparedness.
- ❖ Resolved to attend all 7 criteria in charges to participate in the webinar, which will be organizing by NAAC on 11-11-2021 in view of National Education Day.
- ❖ Resolved to request the principal to add her our commissioner of collegiate Education, AP for allocation of grants during the year 2021-22 for NAAC Prepared.

R. Soma
IQAC COORDINATOR

Members Present

1. Dr. A. Satyanarayan
2. Sri C. Ravi Sankar
3. Dr. G. Sailaja
4. Smt C. Neeraja
5. Dr KSV RangaRao
6. Dr KSV RangaRao
7. Sri S. Soma Sekhar



Shobha Rani
principal
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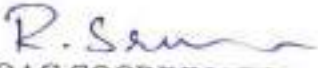
MEETING -5

Dt. 17-11-2021

The IQAC members met under the chairmanship of C. Ravisankar, In charge principal on 17-11-2021 to discuss the following agenda at 4:00 pm

Agenda:

1. Review on TLP app as part of teaching learning evolution
2. Review of activities under NAAC Preparedness.
 - ❖ Library week started as part of learning resources under criteria – IV
 - ❖ To improve the faculty teaching learning evolution levels various activities like creating google forms, Assignment evolution through google class room, online classes through in suite were proposed
 - ❖ To improve infatuations, zero balance account opened in union bank under RUSA2.O
 - ❖ All in charges we requested to prepare different activities under NAAC
 - ❖ Reviewed teach back sessions of different departmental reports.
 - ❖ For improving quality of teaching TLP app introduced to foundation courses also from 21-Nov-21
 - ❖ To conduct more add on /certificate courses by departments
 - ❖ To conduct more co andextra curricular activities.


IQAC COORDINATOR

Member Present

1. G. Sailaja
2. Dr. A. Satyanarayana
3. MLN Raju
4. KSV RangaRao
5. R. Sailaja
6. C. Neeraja
7. JNJ RAJU
8. L. Ramesh




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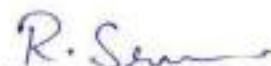
MEETING - 6

29-11-2021

The IQAC members met under the chairmanship of C. Ravisankar, In charge principal on 17-11-2021 to discuss the following agenda at 4:00 pm

Agenda:

1. Review of academic activities under NAAC Preparation
2. Orientation class for all lecturers regarding 7 criteria.
3. To improve teaching learning process.
4. Review of OTLP/TLP classes reporting status completed resolved to upload leave status in APP
5. Resolved to conduct orientation class by Dr. K. Madhushalini, IQAC Coordinator, Sri ASNM GDC as soon as possible.
6. Resolved to conduct quiz, seminars to improve learning of students


IQAC COORDINATOR

Members Present

Dr.G. Sailaja

Dr. A. Satyanarayana

MLN Raju

KSV RangaRao

R. Sailaja

C. Neeraja

JNJ RAJU

L. Ramesh




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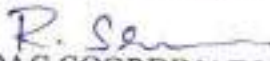
MEETING - 7

1-12-2021

All staff members meet on 1/12/2021 at 3: 00 pm for orientation class, which was presented by Dr. K. MadhuShalini, IQAC coordinator Sri ASNM GDC, Palakol. Criteria wis explanation was given for preparation of NAAC.

Dr. K. MadhuShalini

IQAC, SRI ASNM(A) GDC PLK.


IQAC COORDINATOR

Member Present

G. Sailaja

Dr. A. Satyanarayana

MLN Raju

KSV RangaRao

R. Sailaja

C. Neeraja

JNJ RAJU

L. Ramesh



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MEETING - 8

Dt: 02-02-2022

The Meeting of the IQAC was held in Principal chamber on with the chairman ship of DR. P Sobha Rani, Principal and discussed the following agenda.

Agenda:

1. Re Organizing the IQAC in view of the recent transfers of observed aided staff.
2. To appoint criteria wise in charges for NAAC and discussion of Revised frame work.
3. Parent teacher Meeting Conducting in F
4. Job Mala
5. Science Day Celebration
6. Celebration of AzadikaAmruthaMahotsav

7. IPR Webinar.

Discussed the above Points and resolved the following Unanimously.

1. Resolved to Nominate Dr. G. Sailaja, Lect in Chemistry as IQAC Coordinator.
2. Criteria I Co. Ordinator Sri. C. Ravi Sankar. Lect in commerce
2. Criteria II- Dr. G. Sailaja, Criteria, III. Dr. R. Sridevi
4. Criteria IV, Dr. A. Satyanarayana, 5). Criteria v: Smt. P. Amitha 6) Criteria VI JNJ RAJ, Lect in Tel and criteria VII – Sri L. Ramesh, Physical Director.
3. Resolved to conduct Parents Meeting in the Month of
4. Resolved T Conduct JOB MELA as per JKS Monitoring cell instructions.
5. To celebrate AadikaAmruthaMahothavam and appoint Smt. P. Amitha, lec. In Commerce as. Convener.
6. To celebrate Science Day by Conducting Science Exhibition with students and to invite all students of neighbouring colleges to visit the exhibition (Physics, chemistry, Botany, Zoology and computer

Science Departments are requested to take initiative and to conduct the programme in a grand manner and the IQAC request the principal madam to allocate funds to this Programme.)

7. Resolved to conduct IPR Webinar.


IQAC CO-ORDINATOR

Member Present

G. Sailaja
Dr. A. Satyanarayana
MLN Raju
KSV RangaRao
R. Sailaja
C. Neeraja
JNJ RAJU
L. Ramesh




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MEETING-9

Date: 02 -03-2022

The Meeting of the IQAC was held in principal chamber on with the chairmanship of Dr. P. Sobha Rani, principal and discussed the following agenda:

Agenda:

- 1.To submit AQAR for 2021-22 by
- 2.To prepare monthly newsletter of the college and to post it in college website.
- 3.To prepare all documents in the department in the departments as per SOPs of NAAC/CCE.
- 4.To submit NIRT/AISHE reports by the end of march 2022

Discussed the above points and resolved the following unanimously

Resolution:

- 1.Resolved to submit AQAR for 2020-21 by end for this nominated Sri. C. Ravishankar lec.in. commerce, Dr. A. Satyanarayana, lecture in Maths and JKC mentor smt.Sirisha to assist to IQAC CO-ORDINATOR in this regard.
2. Resolved to prepare documentation of the records as per SOP of NAAC.CCE from time to time by all.
3. Resolved to prepare newsletters of the college and nominate kum. Kailaja computer faculty as co-coordinator
- 4.Dr.G. Sailaja, lecture in chemistry and IQAC coordinator with the help of Sri C. Ravishankar and JKC mentor Smt. Sirisha to submit NIRF/AISHE day with in the stipulated time.


IQAC Co-Ordinator

Members

- 1.C. Ravishankar (lec.in commerce)
- 2.Dr. A. Satyanarayana (lec.in maths)
- 3.J.N. J. Raj (lec.in Telugu)
- 4.L. Ramesh (lec.in physical education)
5. P. Amitha (lec.in commerce)
- 6.M. V. Mahalakshmi (lec.in economics)
- 7.B. Vijaya Lakshmi (lec.in chemistry)
- 8.V. Sirisha (lec.in botany)
- 9.Jyothsna (lec.in political science)
- 10.D. Sirisha (lec.in history)
- 11.A. Sri Sandhya (lec.in zoology)
- 12.R. Sailaja (lec.in computer science)
- 13.K. RevathiSai (lec.in commerce)




Principal
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MEETING-10

Date: 01-04-2022

The Meeting of the IQAC was held in principal chamber on with the chairmanship of Dr. P. Sobha Rani, principal and discussed the following agenda:

Agenda:

1. Continues internal assessment of freest year students by changing mid examination pattern.
2. To review curricular and co-curricular activities of the college and AQAR submission
3. Upgrading the college website as per NAAC SOP for reaccreditation in RFW of NAAC

Discussed the above points and resolved the following unanimously.

Resolutions:

1. discussed the SOP on CIA and Resolved to implement SOP on CIA for first year first semester students which can improve the teaching, learning and evolution of the students more effectively, from this academic year.
2. The departments are requested to improve co- curricular activities in addition to the regular academic activities.
3. Resolved to the submit AQAR by this month end, all the department in charges are requested to assist the IQAC in charge in this regard
4. Resolved to request the principal madam for fund allocation to upgrade college website more dynamic and as per SOP of NAAC/CCE


IQAC Co-Ordinator





Principal

PRINCIPAL

Sri D.N.R. Govt. Degree College
for Women, PALAKOL - 534 200

Signature of the staff

1. C. Ravishankar (lec.in commerce)
2. Dr. A. Satyanarayana (lec.in maths)
3. J.N.J. Raj (lec.in Telegu)
4. L. Ramesh (lec.in physical education)
5. A. Amitha (lec.in commerce)
6. M.V. Mahalakshmi (lec.in economics)
7. B. Vijaya Lakshmi (lec.in chemistry)
8. V. Sirisha (lec.in botany)
9. Jyothsna (lec.in political science)
10. D. Sirisha (lec.in history)
11. A. Sri Sandhya (lec.in zoology)
12. R. Sailaja (lec.in computer science)
13. K. Revathi Sai (lec.in commerce)



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MEETING-11

Date: 02-05-2022

The Meeting of the IQAC was held in principal chamber on with the chairmanship of Dr. P. Sobha Rani, principal and discussed the following agenda:

Agenda:

Community service project of second year students and to award 4 grade points as per APSHE/CCE instructions (sop) (copy circulated here with to discuss for effective implementation).

Admissions improvement

To enhance the performance of the student and college to constitute different committee for creating and utilizing 7th period daily as per CCE instructions dateCompletion of syllabus for 2nd,4th semesters in time by the mid of August 2022.Celebration of college day function, after two years (due to covid pandemic unable to do during 2019-20,2020-21) to conduct various computation, sports and cultural activities in this regrade.Registration of Alumina by the month end of August conduct of aluminic Meeting and parent teacher Meeting in the month of August 2022.
Completion of selection of industries for internship to 4th semester students.Celebration of 75th Independence Day.

Discussed in depth and resolved the following:

Completion of evaluation of community service project by this month end resolved to identify and unroll the student in industry internship portal of the CCE by this month end resolved to accept the proposal of student community and college and empower principal madam to constitute committee coordinators for the activities as prescribed in the SOP of the CCE sir.To celebrate college day function in the third week august 2022 by conducting intramural sports, extra-curricular activities.

Resolved to celebrate the 75th Independence Day in a grand manner by providing national Flag (free of cost) to student (350+and staff 25) to host the national flag from 13th to 15 august 2022 and to send the Geo tag photo to IQAC mail.Resolved to the distribute 200 national flags on and around the house holds of in and around college, on the eve of 75th Independence Day.Resolved to register aluminic by the end of August at any cost as it a long pending issue.Resolved to conduct the parent teacher meeting and aluminic by the end of August 2022 to improve admissions 2022-23 by making personal phone call to intermediate pass out of the junior colleges.


IQAC Co-Ordinator




Principal
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Signature of the staff

- 1.C. Ravishankar (lec.in commerce)
- 2.Dr. A. Satyanarayana (lec.in maths)
- 3.J.N.J. Raj (lec.in Telugu)
- 4.L. Ramesh (lec.in physical education)
- 5.A. Amitha (lec.in commerce)
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MEETING-12

Date: 06-06-2022

The Meeting of the IQAC was held in principal chamber on P. Sobha Rani, principal and discussed the following agenda:

Agenda:

Community service project of second year students and to award 4 grade points as per APSHE/CCE instructions (sop) (copy circulated here with to discuss for effective implementation).

1) To obtain SSS on syllabus from students, parents and stake holds.

2) To obtain feedback on teacher there online.

3) Admissions for 2022-23.

4) Guest lectures and implementation of academic/co-curricular/AjadikaAmruthMahotsavam.

Resolution:

Discussed the CSP, SOP and resolved to implement for second years during June-July and for first year students in July 2022. Resolved to allocate 6 to 10 students regradecsp and to constitute committee for evaluation of CSP by principal.

- Resolved to identify industries for internship for 4th semester students as per sop of cce.
- Resolved to improve admissions for 2022-23 by taking various measures under the guidance of principal madam.
- Resolved to obtained ss and feedback by this month end from all stake holders.
- Resolved to improve co-curricular activities and celebrations of 75 years Independence Day in a befitting.

R. Sanyal
IQAC Co-Ordinator



[Signature]
Principal
PRINCIPAL
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Signature of the staff

- 1.C. Ravishankar (lec.in commerce)
- 2.Dr. A. Satyanarayana (lec.in maths)
- 3.J.N.J. Raj (lec.in Telugu)
- 4.L. Ramesh (lec.in physical education)
- 5.A. Amitha (lec.in commerce)
- 6.M.V. Mahalakshmi (lec.in economics)
- 7.B. Vijaya Lakshmi (lec.in chemistry)
- 8.V. Sirisha (lec.in botany)
- 9.Jyothsna (lec.in political science)
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- 13.K. RevathiSai (lec.in commerce)



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MEETING-13

Date: 25 -07-2022

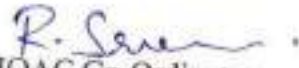
The Meeting of the IQAC was held in principal chamber on with the chairmanship of Dr.P.Sobha Rani, principal and discussed the following agenda:

Agenda:

1. Consequent on transfer (on duty basis) of Dr.G.Sailaja, lec.in chemistry to academic cell O/O the CCE to nominated now IQAC coordinator in her place.

Resolution:

1. Appreciated the work of Dr. G. Sailaja, lec.in chemistry IQAC coordinator during her tenure as IQAC coordinator and submission of AQAR for 2021-22.
2. Special appreciation to Sri C. Ravi Shankar, lec.in commerce and Dr. A. Satynarayana ,le.in maths and smt.Sirisha, JKC mentor. For their remarkable contribution in submission of AQAR.


IQAC Co-Ordinator




Principal
PRINCIPAL
Sri D.N.R. Govt. Degree College
For Women, PALAKOL - 534 260

Signature of the staff

- 1.C. Ravishankar (lec.in commerce)
- 2.Dr.A. Satyanarayana (lec.in maths)
- 3.J.N.J. Raj (lec.in telugu)
- 4.L. Ramesh (lec.in physical education)
- 5.P. Amitha (lec.in commerce)
- 6.M.V. Mahalakshmi (lec.in economics)
- 7.B. Vijaya Lakshmi (lec.in chemistry)
- 8.V. Sirisha (lec.in botany)
- 9.Jyothsna (lec.in political science)
- 10.D. Sirisha (lec.in history)
- 11.A. Sri Sandhya (lec.in zoology)
- 12.R. Sailaja (lec.in computer science)
- 13.K. RevathiSai (lec.in commerce)



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MEETING-14

Date: 05 -09-2022

The Meeting of the IQAC was held in principal chamber on with the chairmanship of Dr. P. Sobha Rani, principal and discussed the following agenda:

Agenda:

1. Industry connection process.
2. Preparation for review meeting by CCE.
3. Preparation of 2021-22 AQAR.
4. Preparation of SSR and IIQA on or before 31-10-2022
5. Workshop on NAAC revised framework.

Resolution:

1. Discussed above agenda and unanimously resolved to complete industry connectivity by the 10-05-2022
2. Resolved to submit AQAR for 2021-22 by 30-09-2022 and all the departmental in charges are requested to submit necessary templates criteria wise with full evidence to IQAC.
3. It is resolved to update the documents for 2021-2022 AQAR. all the criteria in charges are requested to pay their personal attention in consolidating AQARs.
4. Resolved to prepare as per revised frame work guidelines of NAAC SSR and IIQA by consolidating and adding any missed items in IQAC reports. .
5. If it is resolved conducted workshop on 16-09-2022 by the resource person Dr. N. SrinivasaRao .

R. Srinivasa Rao
IQAC Co-Ordinator

P. Sobha Rani
Principal

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For Women, PALAKOL - 534 260

Signature of the staff

- 1.C. Ravishankar (lec.in commerce)
- 2.Dr.A. Satyanarayana (lec.in maths)
- 3.J.N.J. Raj (lec.in Telugu)
- 4.L. Ramesh (lec.in physical education)
- 5.A. Amitha (lec.in commerce)
- 6.M.V. Mahalakshmi (lec.in economics)
- 7.B. Vijaya Lakshmi (lec.in chemistry)
- 8.V. Sirisha (lec.in botany)
9. Jyothsna (lec.in political science)
- 10.D. Sirisha (lec.in history)
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MEETING-15

Date: 19-09-2022

The Meeting of the IQAC was held in principal chamber on with the chairmanship of Dr. P. Sobha Rani, principal and discussed the following agenda:

Agenda:

1. Criteria wise documents preparation.
2. Student seminar report & assignment books
3. Verification of the principal
4. Student study report
5. Uses of N-list
6. Best practice proper report

Resolution:

1. It resolved create a criteria wise committee and prepare the documents.
2. Every dept. head discussed and decided to prepare the seminar report uniformly and among the assignment's books semester wise
3. All the faculty members are informed to look verification signification signature by the principal in the all-activity register.
4. All the faculty members are informed to look verification signature by principal in the all-activity register.
5. It is discussed that all list activation work should be speed up.
6. It is discussed that beat practices proper report should be maintained.
7. To complete add on/certificate courses at the earliest by departments

R. Sreeni
IQAC Co-Ordinator



ST
Principal
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For Women, PALAKOL - 534 260

Signature of the staff

1. C. Ravishankar (lec.in commerce)
2. Dr. A. Satyanarayana (lec.in maths)
3. J.N.J. Raj (lec.in Telugu)
4. L. Ramesh (lec.in physical education)
5. A. Amitha (lec.in commerce)
6. M. V. Mahalakshmi (lec.in economics)
7. B. Vijaya Lakshmi (lec.in chemistry)
8. V. Sirisha (lec.in botany)
9. Jyothsna (lec.in political science)
10. D. Sirisha (lec.in history)
11. A. Sri Sandhya (lec.in zoology)
12. R. Sailaja (lec.in computer science)
13. K. RevathiSai (lec.in commerce)

**Proceeding of IQAC
Meetings
AY 2020-21**



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MEETING 1

17-07-2020 on line

The IQAC met under the chairmanship of Dr. Ch. Nagamani, Principal of the College at 4:30pm. The following agenda items are placed on the table

1. Reconstitution of IQAC
2. Review of the action plan of previous year
3. action plan for the year 2020-2021
4. Any other with the permission of the chair
 - At the outset the committee placed on record a note of appreciation for the services rendered by Sri S.P.Chand, the outgoing co-ordinator who attend superannuation on 30-06-2020.
 - The committee unanimously resolved to nominate Smt.S.LakshmiKantham, Lecturer in commerce as his successor. The committee welcome Dr.R.Shreedevi, Lecturer in Hindi who has been recently posted.

The committee was reconstituted as follows

Dr.Ch.Nagamani, Principal	Chair Person
Smt.S.LakshmiKantham, Lec in Commerce	Co-Ordinator
Dr.P.Saibabu, Lec in Political Science	Member
Dr.K.S.V.RangaRao.Lec Political Science	Member
Ch.SundarSingh,Lec in Physics	Member
Sk.JareenaBegam,Lec in Telugu	Member
Dr.G.Sailaja ,Lecturer in Chemistry	Member
Dr.R.Shreedevi,Lec in Hindi	Member
Sri.G.JanardanGuptha	Industrialist/Member
M.Madan Mohan, Senior Assistant	Office Representative/Member

After wards, the committee reviewed the performance of IQAC on the basics of the action plan of the previous year.

ACTION TAKEN REPORT

PLAN OF ACTION	OUTCOME
1.Teaching and learning need to be student contend	Study hours and foundation course
2.Electrical connection in new classrooms	Sri.G.Janardangupta provided resourses
3.DPR submission	Submitted unsuccessfully due to technical

	problem
4.career guidance activities	1.Job Melas conducted 2.Short term Course in Saree printing organised 3.NYK Youth Convention Programme 4.English Speaking Skills Day Observed
5.Certificate Courses	Conducted
6.Gender Sensitization	Seminar on "Cyber Crime"
7.Best Practices	Commerce carnival Visit to Old age Home
8.Training Programmes	1.Conducted disaster management 2.Hans on experience in saree printing
9.Utilization of Indoor Stadium	Conducted and Hosted Table Tennis Tournament
10.Utilization of gym & Indoor Stadium	TT Tournaments

After the completion of review the committee made recommendations for the plan of action for the academic year 2020-2021. Since march 2020 when the novel corona virus covid-19 was declared a pandemic, learners teachers, parents and education committee have been gravely affected. As the students are not going to attend the college in the near future. The co-Ordinator suggested that online activities with regard to teaching, learning and evaluation need to be planned.

PLAN OF ACTION	OUTCOME	INCHARGE
1.Curricular Aspects	Conduct of online classes, Preparation of curricular plan and time table	Ch.Sundar Singh
2.Teaching learning Evaluation	Online competition, video lesson, Dairy Evaluation and conduct of certificate/add on courses by departments.	Dr.G.Sailaja
3.Research & consultancy	Conducting webinars, participating in online workshop /certificate course	Dr.P.Saibabu Dr.K.S.V.RngaRao
4.Certificate Programs	MOOCS and spoken tutorial	S.LakshmiKantham
5.Preparation of video content	Additional inputs to students	Sk.JareenaBegam
6.Infrastructure Committees under Rusa	Construction of administrative building	Dr.G.Sailaja Dr.R.Shreedevi
7.Sports and Games	Training in chess, shuttle, badminton	D.V.S, Lakshmi

- The IQAC Co-ordinator requested all the regular faculty to submit API forms within a week Dr.G.Sailaja, Lecturer in chemistry with upload the scores
- The Online admission committee is asked to conduct admission process smoothly
- Almost of the areas in the town including the college were turned into containment zones and as there are restrictions on movements, it is planned to provide applications thoroughly whats app
- As instructions in being done online all staff members should fill the Google sheet provided by cce regularly
- The Staff members will make vides by making use of online tools and they have to send two lessons each to DNR activities mail
- In view of Covid-19 pandemic it will not be possible for students to attend college in the near future. Hence, the staff have to focus on preparation of E-Content in various subjects for the students

- Dr.P.Saibabu,UGC Co-Ordinator informed that he is planning a national webinar on the topic "Impacts of COVID-19 on Human Relations "in the Month of August
- The IQAC Co-ordinator suggested that all the departments should conduct online quiz programme as a part of evaluation and also state level online quiz competitions
- To Enter into MOU with SVKP College, Penugonda and Veeravasaram Degree College,Bhimavaram,Dumpagadapa and Razole GDCs.

Sailaja

Co-Ordinator

[Signature]

Principal

PRINCIPAL

Sri D.N.R. Govt. Degree College
For Women, PALAKOL - 534 260

Signature of the Members

Dr.P.Saibabu, Lec in Political Science

Member

Dr.K.S.V.RangaRao.Lec Political Science

Member

Ch.SundarSingh,Lec in Physics

Member

Sk.JareenaBegam,Lec in Telugu

Member

Dr.G.Sailaja ,Lecturer in Chemistry

Member

Dr.R.Shreedevi,Lec in Hindi

Member

Sri.G.JanardanGuptha

Industrialist/Member

M.Madan Mohan, Senior Assistant

Office Representative/Member

T.Saraswathi

G.KarunaKumari

V.Manjunath





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MEETING 2

25/09/2020

The IQAC meet under the chairmanship of Dr.Ch.Nagamani principal of the college at 5:30pm. The following agenda are place on the table.

Agenda

1. Review of online teaching activities
2. Review of extension activities
3. Celebration of days
4. Any other

The minutes of the previous were reviewed one by one

1.Curricular activities –the staff members are successfully conducting online classes to the students due to COVID

2.Dr.G.Sailaja lecturer in chemistry ,Dr.R.Sridevi lecturer in hindi and Smt.Sk.JareenaBegam lecturer in telugu are working hard to prepare LMS videos .The chair person congratulated Dr.R.Sridevi&Smt.Sk.Jareena Begam who uploaded 3and 2 videos respectively Dr.G.Sailaja is requested to complete the uploaded videos at the earliest.

3.The chair person congratulated Dr.P.Saibabu lecturer in political science fro conducting national webinar on"Impact of COVID -19 on human relation successfully".

4.D.V.S.Lakshmi NSS coordinator and Smt.Sk.JareenaBegam newly appointed for coordinator are congratulated for conducting COVID-19 activities coordinating with the staff .

The week long activity report read and approved .

5.The departments incharge gave report about observation of days .

International Mother Language Day –Aug 29 .

Teachers Day –Sep 5 .

Hindi Diwas –Sep 23.

The reports of the events read and approved .

Afterwards ,the following resolution were taken to carry out following events .

1.The NSS coordinator suggested that COVID-19 rapid test should be done for staff and students in coordination with health department.

2.IQAC coordinator suggested that 3 days FDP should be conducted on "Online Teaching Practices".

3. While appreciating the departments who conducted online quiz competition, the chair person asked the remaining departments to conduct quiz online in the next month.
4. Departments of political science and telugu come forward to organize national webinar in January & march respectively.
5. Department of zoology announced certificate course in "Mushroom Cultivation".
6. Department of political science informed that certificate course in Gandhian Philosophy will be commenced in February.
7. JKC announced awareness programme coordinated by Nehru Yuvakendra in January.
8. The following days will be observed
 - 02/10/2020 - Gandhi Jayanthi
 - 17/10/2020 - Ozone Day
 - 01/12/2020 - World AIDS Day
 - 10/12/2020 - Human Rights Day
 - 22/12/2020 - Mathematics Day
 - 24/12/2020 - Consumers Day
 - 04/01/2021 - Braille Day
 - 25/01/2021 - National Voter Day
 - 26/01/2021 - Republic Day
 - /02/2021 - English Speaking Skills Day
 - 28/02/2021 - National Science Day
9. Smt.S.Lakshmi ISO coordinator requested the staff to provide institutional data as and when required and to go for green audit and energy audit by third party.
10. Submit AQAR 2018 to 2019 online at earliest.
11. Dr.R.Sreedevi and Smt.SK.Jareena Begam who are selected as video presenters are congratulated by the committee. The remaining staff are advised to prepare LMS content.
12. The academic coordinator spoke as the importance of documentation of online activities being carried out by the staff members.

13. Dr. G. Sailaja is nominated as online courses coordinator. She called upon the staff to for the courses and also motivate the students.

Sailaja G.

Co-Ordinator

Signature of the mMembers

Dr. P. Sai Babu

Dr. K. S. V. Ranga Rao

Dr. G. Sailaja

Smt. Sk. Jareena Begam

Dr. R. Shreedevi

Ch. Sundar Singh

M. Madan Mohan

v. Manjunath

G. Janardhan Gupta

Principal
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MEETING-3

23-03-2021

The IQAC met under the chairman –ship of Dr.Ch.Nagamani,Principal of the college at 4:30pm.The following agenda was placed before the chair .

- 1.Review of the minutes of the previous meeting.
- 2.COVID-19-standed operative measures action plan.
- 3.B.A course made viable-remedial measures.
- 4.III&V sem exam conduct of I year classes .
- 5.Registration for JVD
- 6.Submission of ISO and green audit /energy audit
- 7.Internal audit by IQAC .

- COVID –RAPID test was done for staff and students .
- IQAC conducted 2day FDP on 'Online teaching practices'.
- Some department have yet to conduct online Quiz. They are planning to conduct shortly.
- Depts of pol.sci&commerce and commerce organized webinar on 'Intellectual property rights' on 25-01-2021.Dept of telugu organized webinar on 08-03-2021.
- Certificate course on 'Mushroom cultivation 'commenced.
- Certificate course in 'Gandhian philosophy' was Inaugurated on 26-2-2021.
- NYK organized youth awareness program .
- All days were observed as per schedule .
- The principle submitted I so manual on 8-3-21 at ID college.It has to be re-submitted after making certain modifications .
- AQAR18-19 submitted online successfully.
- DR.G.Sailaja,online course coordinator conducted spoken tutorials successfully and 116 students passed. The committee congratulated for her laudable efforts.
- CH. Sundarsingh, academic coordinated announced that Vsem exams are being conducted following COVID-19 protocol. The chairperson appreciated him for him efforts.
- After completing the review of previous meeting minutes the remaining agenda items were discussed and resolutions were taken.

2. In view of the II phase of COVID-19 pandemic the following SOP was strictly followed .

- Mandatory use of hand sanitizer before entering.

- Mandatory use of face mask.
- Maintaining social distance.
- Encourage students to bring individual sanitizer.
- Hand sanitizer stand should be kept at the entrance.
- Display posters.
- Sanitize classrooms and washrooms with the help of municipal authorities.

3. The committee put a note of thanks on record for the help rendered by honourable MLA Dr.NimmalaRamanaidu. In converting BA into available course .The department of humanities is advised to make efforts to get students in spot admissions.

4. It is resolved to conduct classes for 1st year students despite III & V semester university exams.

5. Since 25th march is the last date for vidyadevena scholarship counselors should make sincere efforts and see that all students get registered in jhamabhoomi portal in time .

6. IQAC coordinated announced that internal audit will be done in june.

7. Resolved that LMS should be made an integral part of online teaching.

Sailaja G.
Coordinator

[Signature]
Principal

Members present:

1. Dr.R.Sridevi
2. Dr.P.Saibabu
3. Smt. Sk.Jareenabegam
4. Dr.G.Sailaja
5. Ch. Sundar Singh
6. M.Madhan Mohan
7. G. JanardanGuptha
8. V. Manjunath
9. Dr.K.S.V.Rangarao

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**Proceeding of IQAC
Meetings
AY 2019-20**



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MEETING-1

10-06-2019

The IQAC met on 10-6-2019 under the chairman ship of DR.CH.Nagamani at 4:30 pm .The following agenda was placed before the chair.

1. Review of the action plan of the previous year.
2. Action plan for the year 2019-2020.
3. Settlement of grants under the scheme IQAC.
4. Any other.

1.The committee reviewed the performance of IQAC on the basis of the action plan of the previous year

Plan Of Action	OutCome
1.Outreach activities	1.Conducted by NSS and LEO club
2.Improve computer skills	2.Entered into MOU with APSSDC
3.Medical camp	3.Will be conducted in the current academic year
4.Organize job melas	4.Organized
5.Lab equipment	5.Procured
6.Add on courses	6.Add on courses were conducted by various departments
7.SC/ST book banks	7. Placed order

Agenda-2

Afterwards, the coordinator summed up the suggestions and recommendations made by various members per training to the action plan for the academic year 2019-2020. It is felt that the activities must be planned across the 7 criteria .

PLAN OF THE ACTION	DISCUSSION OUTCOME	IN CHARGE
1.Orientation to 1 st year students	Should be conducted course wise	Ant ragging Coordinator
2.Curricular aspects	Continue remedial classes	Academic coordinator
3.Submission of AQAR	Should be done on line	IQAC coordinator
4.Teaching learnin	1. Increased use of ICT 2.Study hours from day1 3. Focus on foundation courses 4.Continuous evaluation through seminars Assignments,projectsS. Prafullachandworks etc	Smt.S.Lakshmikantha
5.Research and Consultancy	Encourage staff to attend conference	Dr.K.S.V.Rangarao Dr.P.Saibabu
6.Infrastructure development electric work in add/ classroom	1.Approach vasavi club to sponser	Sri.P.Krishna

7.Student support services	2.Submit DPR to RUSA under component	Dr.G.Sailaja
	•Organize meals •Organized career guidance awareness lecturers •Donations •Ensure student participation in all extension activities	Dr.K.S.V.Rangarao
8.Utilization of gym and indoor stadium		D.V.S.Lakshmi
	•Conduct competition •Organize and host inter colligate evens	D.V.S.Lakshmi
9.Procuring text book	Apply for funds	Ch.Sundarsingh
10.Add on courses	Additional inputs	All departments
11.Gender awareness Programs	Seminars	Shaikjarina begum
12.Training programs	Hands on experience	D.V.S.Lakshmi Shaikjarina begum
13.Health awareness programs	Well being of students	D.V.S.Lakshmi

Agenda-3

The coordinator briefed the proceeding of UGC interface meeting .The chair person and Smt. S. Lakshmi kantham who attended the meeting explained the procedure to be followed to settle the accounts of grants under the IQAC scheme. It is also mentioned that the documents were already submitted .As UGC made it mandatory for every college it resolved to resend the documents per training to the settlement in the prescribed format .

Agenda-4

The members felt that the overall pass percentage is not all the encouraging as it is all time low .

Smt. S. Lakshmi kantham attributed it to the negligence of students regarding preparation for foundation courses.

The CBZ faculty were not happy about the attendance of students felt that students should be persuaded by some means or the other so that they would come to college regularly.

Dr. P. Saibabu opined that they are instance of erratic evaluation especially in subjects like political science.

All the members opined that individual attention should be taken to improve individual student performance and eventually boost overall college pass percentage.

S. Lakshmi kantham

Coordinator

Ch. Naga

Principal

PRINCIPAL

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For Women, PALAKOL - 531 260

Signature of the Members

1. Smt. S.Lakshmikantham
2. Sri. S. Prafullachand
3. Dr.P.Saibabu
4. Sri. P.Krishna
5. Dr.G.Sailaja



6. Ch. Sundar Singh
7. M.Madhan Mohan
8. G. JanardanGuptha
9. V. Manjunath
10. Dr.K.S.V.Rangarao



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MEETING-2

06-09-2019

The IQAC met on 6-9-19 under the chairman ship of Dr.Ch.Nagamani , principle of the college at 4:30pm .

Agenda

1. Review of the minutes of the previous meeting.
2. Campus cleaning-measures to be taken.
3. Training in disaster management and organize add on/certificate courses by departments
4. Awareness program on cyber crime.
5. Field trip .
6. Review of curricular and co-curricular activities.

As per the request of the chair person the coordinator elaborated on the action taken on the previous resolutions.

5. Settlement of grants under IQAC scheme has been pending. The coordinated explained the issue saying that the required documents will be send for the purpose of settlement as asked by UGC (letter dated 26-8-19) in the following format.

1. Structure and constitution of IQAC.
2. AQAR reports for 3years.
3. Attended copies of UGC income and expenditure statements and utilization certificates.
4. Accession certificate for equipment.

2. The academic coordinated spoke on the measures taken to improve student performance. A considerable development in the attendance of the students is perceived due to conduct of regular study hours.

3. Care is taken to motivate students to pay attention to foundation courses.

Afterwards, the committee discussed various items on the agenda and took resolutions.

1.As over grown plant material, turf grass, shrubs and widely spread trees, accumulated trash turning the campus into a dumping yard, the members felt that the night watchman should be assigned with the duty of campus a cleaning apart from NSS volunteers. It is resolved to instruct him to take up the job on Sundays with the help of one or two workers . It is also resolved to pay labour charges from CPDC fund.

2.The IQAC coordinator came forward with the proposal of arranging training in disaster management for students. He volunteered to approach youth Red cross in the capacity of a YRC coordinator .

3. DR. Sirigineedi.Rajya Lakshmi member ,State Mahila commission will be the resource person for the seminar on 'Cyber crime' which will be held on NSS day .

4. CH.SundarSingh lecturer in physics volunteered to plan a field trip to Sriharikota in the month of December.

5. The committee reviewed the conduct of co -curricular and curricular activities, add on/certificate courses organized by various departments and expresses satisfaction .

S. Lakshmi bantam

Coordinator

Ch. Naga

Principal

PRINCIPAL

**Sri D.M.R. Govt. Degree College
For Women, PALAKOL - 534 260**

Signature of the Members

1. Smt. S.Lakshmikantham
2. Dr.P.Saibabu
3. Sri. P.Krishna
4. Dr.G.Sailaja
5. Ch. Sundar Singh
6. M.Madhan Mohan
7. G. JanardanGuptha
8. V. Manjunath
9. Dr.K.S.V.Rangarao





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MEETING-3

30-01-2020

The IQAC met on 31-1-2020 under the chairman ship of DR.CH.Nagamani at 4:30 pm .The following agenda was placed before the chair .

1. Review of the minutes of the previous meeting.
2. Students seminar on intellectual property rights .
3. Mega dental / providing service health camps organized by NGOs.
4. Kishore vikas.
5. National Science day .
6. English speaking skills day.
7. NYK youth convention programme.
8. Certificate courses.
9. Any other .

The minutes of the previous meeting were reviewed one by one .

1. Settlement of grants under IQAC .

DR.Ch. Nagamani principle of the college went to UGC , SERO and submitted IQAC settlement documents .The plan was settled according with acknowledgement dated 28-1-2020.The authorities assured to send settlement certificates at the

2. S. Satyanarayana , night watchman was entrusted with the responsibility of campus cleaning and remuneration was placed from CPDC account.
3. Red cross society coordinator with NSS and organized training in disaster management for 3 days from 19th to 21st .
4. Seminar on 'cyber violence' was conducted on 24-9-2020.

Afterwards , the committee discussed the agenda items and took the following resolutions.

1. JKC coordinator informed that 2 job drives were conducted so far. Third one is in the process.
2. The committee appreciated the physical director for successfully conducting inter collegiate cum university selections and coaching camp for table tennis.
3. Department of commerce conducted commerce carnival on 9-1-20.
4. Dept of commerce was appreciated for its efforts in motivate the students to participate in state level competitions on the eve of consumers day celebrations. The committee congratulated following students of 2nd B.com for winning prizes.

Ch .Karuna kumari-telugu-1st prize-Dist level

Ch. Karuna kumari-telugu-3rd prize-State level

A.Sailakshmi -English-2nd prize-Dist level

K.Sai sireesha-english-2nd prize-Dist level

- It is resolved to organize awareness program on HIV /AIDS-safety measures .
- WEC planned to organized dental check up in coordination with NSS and Dept of zoology.
- Dept of commerce planned to conduct dist level seminar on "Intellectual property rights" in the 2nd week of February. Dr.D.Seshagirirao, advocate at CPDC member will be the chief resonance person .
- All departments proposed to organize guest lecturers .
- JKC coordinated informed that English speaking skills day will be celebrated on 27-2-2020 with Dr.T.Akkiraju lecturer in English, RRDS govt degree college ,Bhimavaram.
- All science departments plan to celebrate national science day in a be fitting way by conducting quiz, Essay writing and group discussions competitions .
- The student union president Smt.S.lakshmikantham announced that annual day will be celebrated in the last week of February . Exact date will be announced after conducting a meeting.

S. Lakshmi Kantham

Coordinator

Signature of the Members

1. Smt. S.LakshmiKantham
2. Dr.P.Saibabu
3. Sri. P.Krishna
4. Dr.G.Sailaja
5. Ch. Sundar Singh
6. M.Madhan Mohan
7. G. JanardanGuptha
8. V. Manjunath
9. Dr.K.S.V.Rangarao

Ch. Naga

Principal

PRINCIPAL

**Sri D.N.R. Govt. Degree College
For Women, PALAKOL - 534 260**



**Proceeding of IQAC
Meetings
AY 2018-19**



SRI DASARI NARAYANA RAO **GOVERNMENT DEGREE COLLEGE FOR WOMEN**

(Affiliated to Adikavi Nanayya University, Rajahmundry)

Beside Municipal Office, Main Road, PALAKOL-53420, W.G.Dt., A.P.

e-mail : dnrjkc@gmail.com

website : www.sridnrgdcw.ac.in

☎ 08814-222128



MEETING-1

09-09-2018

A meeting of the IQAC was held in the principal's room at 4:30 pm on 9-9-18. The following items of agenda were placed on the table for discussion.

Agenda

- Review of curricular activities.
- Planning of outreach activity(Action plan).
- Planning of curricular and co-curricular activities(Action plan).
- KishoreBalika-student training.
- Medical camp.
- Introduction of add on courses and review
- Procure books under SC/ST book bank.
- Conduct consume awareness programme.
- Any other.
- All the staff members informed that curricular activities like seminars, test etc are being conducted as per schedule.
- Various departments proposed to align project to students.
- All the departments plan to depute students for seminars and competitions.
- The WEC listed 50 students to send for training being conducted by women welfare and child development agency.
- The departmentscommerce, WEC by physical ED, computer science, political science and Telugu are planning to introduce the following certificate courses.
 1. Department of Commerce
 - 2.Department ofComputer science
 3. Department of Political science-Gandhian philosophy
 - 4.Department ofTelugu
 5. WEC /physical education-karate.
- WEC and dept of zoology plan to conduct blood grouping test for the students.
- Expedite the process of procuring books under SC book bank so that books can be used to the students at the earnest.
- Encourage LEO club to take up extension activity.

• The department of the commerce opined that consume awareness is the need of the hour so they planned to conduct competition on the occasion of consumes day and depute students for district and state level competitions.

• Proposed initiatives by the members with regard to professional/faculty department.

1. To arrange faculty forum at least once in a month.

2. To create awareness among staff on MOOCS.

3. One day training on mobile app usage.

• To take feedback on curriculum as well as performance.

• To nominate Dr.P.Saibabu as IQAC member in the place of Dr. K. S.V. Ranga Rao.

• Include Dr.G. Sailaja ,lecturer in chemistry as IQAC member in the committee.

• To nominate as alumina representative in the place of Smt. Saritha.

S. Lakshmi Saibabu

Coordinator

Ch. Naga

Principal

PRINCIPAL

**Sri D.N.R. Govt. Degree College
For Women, PALAKOL - 534 288**

Signature of the Members:

1. Sri. S. Prafulla Chand
2. Dr. P.Saibabu
3. Sri. P.Krishna
4. Dr. G.Sailaja
5. Ch. Sundar Singh
6. M.Madhan Mohan
7. G. Janardan Gupta
8. V. Manjunath
9. Smt. S. Lakshmi Kantham





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MEETING-2

29-12-2018

A meeting of IQAC was held on at 4:30 pm. The following items of agenda are discussed and resolutions were taken.

Agenda

1. Conform the previous meeting minutes.
2. Field trip.
3. Janmabhoomi -manavuru.
4. Commerce carnival.
5. Karate course-vaedictory.
6. Preparation for academic audit.
7. Lab equipment Procurement.
8. Any other.

Resolution:

1. The minutes of the previous meeting was conformed.
2. As the state government of AP is providing is free transport as well as food, the staff proposed to organize field visit to Polavaram. Sri. P. Chand came forward to consult the APSRTC and process the programme. The staff felt that it would be good if maximum number of the students are given the opportunity.
3. D.V.S. Lakshmi vice principal and NSS co-ordinator briefed the schedule of JDMV-Manaooru and requested the staff to form teams as be the guideline from CCE and take students to the respective wards to attend the day wire programme.
4. Dept of commerce announced the date of commerce carnival as 8-1-2019 tentatively.
5. D.V.S. Lakshmi the vice principal and physical director the formed that vaedictory event of karate course will be organized on 8-1-2019.
6. Sri. P. Krishna academic coordinator instructed the staff to update academic records like teaching diaries, attendance registers etc in view of the academic audit.
7. The chairperson thanked the CCE for sanctioning Rs 4.86 lakhs for procuring lab equipment. As the bill was submitted through CFMS she hopes that the lakhs will get the equipment room.
8. The chairperson congratulated the winners of state level as well as district level competitions conducted by the departments of civil supplies on the occasion the consumes day. She expressed pleasure that the students were awarded cash as well as certificates.

9. The department of political science took the initiative of gearing up students for activities will be conducted on the eve of national

10. As per the proceeding 1-3-19 women employment cell /AC-3/2017-18, dt 13.9.2017 it is resolved to draw Rs 10000 towards expenditure for conducting certificate course in karate.

S. Lakshmi Karan

Coordinator

Signature of the Members:

1. Smt. S.Lakshmikantham
2. Dr.P.Saibabu
3. Sri. P.Krishna
4. Dr.G.Sailaja
5. Ch. Sundar Singh
6. M.Madhan Mohan
7. G. JanardanGuptha
8. V. Manjunath
9. Sri. S. prafullachand



Ch. Naga

Principal

PRINCIPAL

Sri D.N.R. Govt. Degree College
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**Proceding of IQAC
Meetings
AY 2017-18**



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MEETING-1

10-7-2017

The IQAC meet on 10-7-2017 under the chairmanship of DR.CH.NAGAMANI principal of the college at 4:30 pm. The following items of the agenda are placed on the table.

- 1.Reconstitution are IQAC.
2. Review of action plan of the previous year.
3. Action plan for the year 2017-2018.
4. Any other with the premium of the chain.

At the outside the committee extended grateful thanks to smt.K. PARAMESWARI ,the outgoing coordinator who had rendered yeoman service as coordinator and who has been transferred to GANAPAVARAM . The committee welcomed sriS.P. CHAND , lecturer in economics who has been recently transferred to the college . The committee was reconstituted as follows:

Dr .ch. NAGAMANI, principal

Chair person

Sri.s.Prafullachand ,L in Economics Coordinator

SRI P. KRISHNA,L IN PHYSICS

Teaching member

SRI CH .SUNDHAR SINGH ,L IN PHYSICS

Teaching member

DR.K.S.V.RANGA RAO ,L IN POL.SCI

Teaching member

SRI S.LAKSHMI KANTAM ,L IN COM

Teaching member

SRI.M.MADAN MOHAN ,SR ASST

Office representative

SRI G.JANARDAN GUPTA ,SEC,CPCD

External expert

SRI V.MANJUNATH

Technical assistant

MS A.HIMABINDHU

Student representative

The committee reviewed the performance of the CCU on the basis of the action plan of the previous year.

S.NO	PLAN OF ACTION	OUTCOME
1.	Health awareness program	Counselling sessions by senior doctor
2.	JCT based instruction	students and staff made maximum use of e classroom
3.	Utilization of gym indoor stadium	District level shuttle badminton tournament was organised
4.	Procuring	Purchased books worth rupees 72000 by using sc/st books bank fund sanction by state govt
5.	Improve com .skill	JKC of the clg celebrated" English speaking skill day" to ensure student participant and skills practice
6.	Cractny for entry into sevtion	E classroom was provided for three months on time coaching for group 2 exams by DRDA W.G.Dist
7.	Workshop on teaching learn practices	Organized state level workshop a "the dynamic of teaching and learning in the present conduct"
8.	Extension activation	More than 10 activities like rallies guest lecture were conducted
9.	Skill based training	WEC of the college coordinated with the women and child welfare centre and kapu corporation in conducting 3 months training to 80 kapu women in tailoring trade
10.	Organize job malas	JKC organized job mela in coordination with reddy labs, HYD
11.	Organise college level and inter college at competitions	Various competitions were conducted on nearly 10 occasions

The committee appreciated the efforts made by the staff in successfully implementing the plan of action and congratulated them for attaining expected outcomes to conductable extent.

Afterwards ,as per the direction of the chair person the coordinator presented the action plan for the academic year 2017-18

SUBJECT/ISSUE	OUTCOME OF DISCUSSION	DEPARTMENT INCHARGE
1.AQAR report for 2016-17	AQAR report should be prepared and approved by the may by august .it should be promotly despatched by 30-9-2017	AQAC coordinator
2.oreintation to 1 year student	It should be clubbed with antiragging program and all stakeholder should be involved	Anti ragging coordinator
3.Antiragging undertaking	Online undertaking on antiragging should be done by the students	Anti ragging coordinator
4.curcular aspect	To continue remedical classes academic calander should be in time with afflicated university to prepare in tutorial curcurual	Chsundharsingh

5.teaching learning	- Increased use of ICT - Internal audit need to be done - Subject wise feedback from students - Internal exams in every semester - Regular monitoring of attendance - Take up assignments seminars project work and other classroom activities, add on courses/certificate courses by all departments - Academic coordinator suggested that student should be sensitised about the importance of foundation courses as there or many backlogs in their previous exams.	S.prafulla chand Smt.S.Lakshmika ntam
6.reaserch progress policy	- Staff should be encouraged to apply for major projects - Staff should be encouraged to attend conferences	Dr KSV Ranga Rao Smt.S.lakshmikan tam
7.infrastructre development	- Ensure the envollment of students staff and other stack holders in keeping the campus clean and eco friendly - Seek assistance from on GL and also honourable MLA for the construction of additional toilets - To request vasavi club to arrange for cement benches in the campus - To procure syntax water tank to provide sufficient potable water to students - Installation of JIO unite to ensures net connectivity - To submit DPR to RUSA seeking financial assistance under Component 7	Sri P.Krishna
8.student support and progression	- To continue duel degree courses (TISS) for students - To conduct more add on/certificate courses by all departments - Announcement of but library users awarded sponsored by aluminium - Strength and the carrer guidance cell to facilitate the students got more job opportunities - Ensure financial support for staff and students to participate in student seminars - Ensure student active participants in on extension activities - Efforts to be made o make energy efficient campus - To invite alumini to address the students on their success stories	D.V.S.Lakshmisu neetha
9.administration ,government	- Implementation and e office with the help of available technology - Participate in training programs	M.Madanmohan
10.best practice	- Internationalization and record - Upload on the college website	R.VijayaDeepika Amitha Madam

11.upgradation of website	- To take steps for renewal of websites which expires in October - To see that the college activates photos or uploaded on the website	R.Vijaya Deepika G.Harathi
12.biometric attendance for students	- Procure biometric machine for students attendance - Approach ICONMA professional service for the purpose	SRI .P.Krishna M. Madanmohan

Inview of general transfers and disturbance of some faculties the commities constuated for effective implementation of peer team recommendations were re constituted as follows.

- 1.Research promotions-Dr.K.S.V.Rangarao
- 2.Recruiment of faculty- Ch.Sundharsingh,and Amitha Madam
3. Skill development-SmtS.Lakshmikantam
- 4.Upgradation of ICT-P.Krishna,R.vijayadeepika madam
5. Tapping alumin resources-D.V.S.lakshmi, and Sunitha madam
- 6.Biometric attendance-Sri P.Krishna ,harathi madam

The meeting ended with thanks to chair person

S. Lakshmi Kantam

Coordinator

- 1.Dr.Ch. Nagamani,chair person
- 2.Sri S. prafullachand,coordinator
- 3.Sri P. Krishna
- 4.Smt .s. lakshmikantam
- 5.Sri Ch. Sundharsingh
- 6.Dr.K.S.V. Rangarao
- 7.Sri M. Madanmohan
- 8.SriG.Janardangupta
- 9.SriV.Manjunath
- 10.Smt Saritha
- 11.Ms. A.Himabindhu



Ch. Naga

Principal

PRINCIPAL

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MEETING 2

4-9-2017

A meeting of the IQAC was held on 4-9-2017 at 4:30 pm .The following items of agenda where placed before the chair for discussion.

Agenda

- To confirm the minutes of previous meeting
- Planning of out reach activities
- Review of cocircular activities
- Feedback from students circulars
- Introduction of add on courses
- To plan more circular and co circular activities
- Discuss measures to be taken to make the campus ecofriendly
- Extension activity
- Establish linkage
- Mobilize support from lions club
- Organize one day trainin g on genderissues
- Procure boks under sc/st book bank
- Proposal for b.com(computer) courses
- District level student workshop
- Remission of unspent balance
- Conduct of add on/certificate course
- Sports and other activities
- To encourage staff for attending FDPs/
And to pay minimum amount from available funds for attending fdps as UGC and other funding not providing funds.
conducting FDPs by departments in support with IQAC
- Any other

On the request of the chair person the minutes of the previous meeting were read by the coordinator and were conformed

Inview of governments focus on Swacthbharat the members opined that the following out reach activities need to b planned

1. "swatch bharat " on every 4 Saturday
 - ODF survey in the adopted villages
 - Socio economic and infrastructure survey in the adopted villages
- 2.Proposed initiatives by the members with regard to professional /faculty development
 - To organize one day training on usage of smart board and effective use of ICT
 - One day work shop on the advantages of registration for membership in Wikipedia
 - One day training on mobile app usage and IAMS
 - To arrange faculty perform at lecture in a month
- 3.Dr .K.S.Rangarao lecture in political science expressed his willingness to organize certificate course in Gandhian philosophy the year too

- 4.Smt .S. lakshmikantam suggested that a course on TALLY for first year b.com students will be helpful in providing additional input
5. Sri .S. Prafulla Chand,coordinator made it a point to conduct more numbers of academic and cultural competitions to the students has a step to wards motivational learning
6. the academic coordinator suggested the activities like student seminars ,quizprogram need to be conducted in more effective way
- 7.the member ponted out that pigs are entering the compound making the surrounding unheiginic at this point Dr.V.S. lakshmi,physical director suggested that the faxing animal guard will be goiold solution the chair person expressed inability due to lack of funds.D.V.S. lakshmi came farward to contributes rs 15000/- towards the expenditure as the estimated cost is 30000-31000 the chairperson announced a contribution of rs 15000/- from her side . the members appreciated and thanked both of them
8. as a step towards creating awareness to comitee resolved to arrange talks by Dr D.sashagirirao who is an expert in environmental law
- 9.it is planned to enter in to moc with women and child development centre Tadikalpudi who are organizing three months tailoring trade training in coordination with WEC on the campus
- 10.it is also planned that correspondence should be done with ITDC,eluru with a request to organize "Kishore vikram",a trainimng program in the college
- 11.Dr.K.s.V.Rangarao proposed to establish linkage with centre for Ghandian studies ,Yn college naresapur.
12. to utilize sc/st book bank scheme and procure text books for the students
13. the department of commerce expressed willingness to coordinate with department of humanities in conducting district level student seminar on GST
14. the commiteextanded grateful thanks to lions club palakollu for choosing the constitution for formation LEO club with 20 selected students of first year and for consider all their names in donating bicycles it is resolved to mobilized for the support from them in conducting student related activities
- 15.as the scheme period was drawing near the committee resolved to remit the unspent balance of IQAC fund to UGC at the earlist the expenditure of IQAC fund details:

Year	Honorarium	Hiring charges	ICT	contingence
2014-15	12000/-	12000/-	14000/-	10000/-
2015-16	12000/-	12000/-	14000/-	10000/-
2016-17	10000/-	12000/-	-	10000/-
	34000/-	34000/-	28000/-	30000/-

Total amount of expenditure-rs1,26,000

Expenditure toward equipment-60000

Total =1,86,000

Total sanctioned amount =3,00,00

Unspent balance =1,14,000

The committee ratified the expenditure and resolved to remit the balance amount to UGC

16.to organize commerce cournival this year to after wards the chairman collebarated on the action taken on the previous minutes of the agenda

17. to submit IQAR 16-17 by first week of October
18. to coomnads biometric authematication for principal and staff by December
- 19.Resolved to pay minimum amount to the staff attending fdps from available funds as no other funding agency is providing funds to college.

S. Lakshikantam

Coordinator

Ch. Naga

Principal

PRINCIPAL

Sri D.N.R. Govt. Degree College
For Women, PALAKOL - 534 268

Signature of the members

- 1.Dr.Ch. Nagamani,chair person
- 2.Sri S. prafullachand,coordinator
- 3.Sri P. Krishna
- 4.Smt .S. lakshmikantam
- 5.Sri Ch. Sundharsingh
- 6.Dr.K.S.V. Rangarao
- 7.Sri M. Madanmohan
- 8.SriG.Janardangupta
- 9.SriV.Manjunath
- 10.Smt Saritha
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MEETING-3

11-12-17

A meeting of the IQAC was held on 11-12-2017 at 4:30 pm .The following items of agenda where placed before the chair for discussion.

Agenda

- Confirm the previous meeting minutes
- Mobile banking awareness
- Certificate course on gandhian philosophy
- Tailoring trade
- Consumer day
- Field trip
- Kishore vikasam
- Job mela
- Leo club any other

The minutes of previous meeting were confirmed the following resolutions taken

- As part of mobile banking awareness drive the department of commerce came forward to visit all local banks
- Department of political science proposed to conduct certificate course on gandhian philosophy consecutively for their 5th year
- The women empowerment cell informed the committee the validation event of 3 months course in tailoring trade will be held on 13-12-2017 Dr.Nimalaramanaidu ,honourable MLA as chief guest
- The consumer club expressed confidence that the student who will be participated in district and state level competition the eve consumers day will get prizes this year to they announced that college level competition will be conducted on 18-12-2017
- Department of physics planned field trip to jagurupadu power plant
- WEC announced that a training programme by name kishore vikasa will be organized by women development and child welfare development in the college in February the maximum covers various issues like gender rights ,health and hygienic ,sexual violence against women
- JKC coordinator brought to the notice of the committee in the problem of student abstains in jkc sessions he requested the staff to motivate the student to attend the jkc classes he also announced that a job mela will be conducted in january o february 2018

- The chair person than the lions club for the support and interest the are showing extending helping hand in conducting student development activities she informed that LEO club with 20 students of our college will be formed shortly she also thanked the club for presenting bicycles to 20 girls of the college

S. Lakshmi Kantam

Coordinator

Signature of the members

- 1.Sri S. prafullachand,
- 2.Sri P. Krishna
- 3.Smt .s. lakshmikantam
- 4.Sri Ch. Sundharsingh
- 5.Dr.K.S.V. Rangarao
- 6.Sri M. Madanmohan
- 7.SriG.Janardangupta
- 8.SriV.Manjunath
- 9.Smt Saritha
- 10.Ms. A.Himabindhu



Ch. Naga

Principal

PRINCIPAL

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MEETING 4

20-3-2018

IQAC meeting as held on 20-3-2018 at 4:30 pm

Agenda

- 1.to confirm minutes of previous meeting
2. to follow up university authorities for the sanction of restructured courses in b.com(computers)
- 3.to plan more certificate courses for the next academic year
4. plan of a claim

The minutes of the previous meeting were confirmed

As per request of the chair person the coordinator elaborated on the action taken on the previous resolution

Resolution 1:awareness on mobile transactions

Action taken : student visited various banks

Resolution 2: Training tailoring trade

Action taken :Trained students

Resolution 3:certificate course

Action taken : successfully conducted

Resolution 4: field trip

Action taken: conducted by department of physics and chemistry

Resolution 5: kishorevikasam

Action taken :organized 150 students participated

Resolution 6: job mela

Action taken: conducted

Resolution 7:LEO club

Action taken: LIONS club selected 20 students and LEO club was formed.

2. The academic coordinator suggested that representation should be given ANUR for sanction of restructured courses

3. Department of commerce informed that they are planning two certificate courses one in Commerce and in one in computer
4. To prepare detailed plan of action the members stressed the meet of sensitizing the students about the semester system so that backlogs can be avoided
The science department felt that equipments of labs was not sufficient to meet the demand of clusters .the chair person promised the efforts will be made to procure equipment

S. Lakshmi Kantam
Coordinator

Ch. Naga
Principal
PRINCIPAL
Sri D.N.R. Govt. Degree College
For Women, PALAKOL - 534 260

Signature of the Members

- 1.Sri S. prafullachand,coordinator
- 2.Sri P. Krishna
- 3.Smt .s. lakshmikantam
- 4.Sri Ch. Sundharsingh
- 5.Dr.K.S.V. Rangarao
- 6.Sri M. Madanmohan
- 7.SriG.Janardangupta
- 8.SriV.Manjunath
- 9.Smt Saritha
- 10.Ms. A.Himabindhu

